



ISDM (INDEPENDENT SKILL DEVELOPMENT MISSION)

FRANCHISE ONBOARDING MANUAL

Version 4.2

Step 1: You can complete your Franchise Registration by filling up the Franchise Registration and making payment of franchise fee form using the below link:

<https://isdmgroupp.in/franchise-registration-form/>

Step 2: That's it, after summation of your form and payment. Rest things will be done from us. You can see the further process step by step below

S.No.	Detail	Status	Estimated Execution Time (Days)	Process Done By
1	Confirmation Email	Pending	1	HO
2	Franchise Certificate and Login ID/Password	Pending	1	HO
3	Providing Access to Operational Material (Soft copies)	Pending	1	HO
4	Franchise Training	Pending	10-15	HO
5	Sending Soft Copies of Institute Branding	Pending	7	HO
6	Acknowledgement of Branding via Email	Pending	1	Franchise
7	Dispatch Franchise Startup Kit	Pending	10	HO
8	Franchise Center Photographs and Videography	Pending	5	Franchise
9	Creating Institute Pages on Website	Pending	15	HO
10	Creating Google Map / Other Listing	Pending	5	HO

Important Notes:

1. **Quick Onboarding:** The initial onboarding and starting phase will only take 2-3 days, you can start the work. The additional time indicated is mainly for deliveries, franchise training, and development.
2. **Timely Completion:** If there's a delay from the franchise side in completing any of the steps, the entire process will also be delayed accordingly.
3. **Regular Updates:** We will send you emails after each step is completed to keep you updated throughout the process.
4. **Early Admissions:** If you receive admissions before franchise training is complete, feel free to contact our support team for guidance on early enrolments.